

## **Program Description: Project Choice Drop-In Intern (PC Intern)**

### **Project Choice Drop-In Center:**

At Orangewood Foundation we understand that not all youth are ready or able to leave their current trafficking situation (also commonly known as “the life” or “the game”) as it can take many attempts before leaving for good. Here at Orangewood, we have developed programs and services to meet youth’s needs, whether they are still in “the life” or not.

We don’t judge the decisions youth make, as our number 1 priority is youth’s health and safety.

Our team is flexible and able to meet youth at our drop-in or in the community, at a coffee shop, group home, Juvenile hall or where ever they feel comfortable. We provide many CSEC services including:

- Individual Case Management
- Safety Planning
- Medical, Mental Health & Substance Use Support
- Housing Referrals
- Education & Employment Assistance
- Court Support & Advocacy
- Linkages to Community Resources

### **DROP-IN HOURS**

Monday – Friday: 12:00PM – 8:00PM

Saturday: 12:00PM – 4:00PM

Located at Orangewood Foundation in Santa Ana

Our drop-in center is a safe, judgment-free space to receive services and support:

- Hot Meals & Snacks
- Shower
- Laundry
- Clothing
- Computers
- Quiet Place to Rest
- Hygiene Items
- Individual Therapy
- Empowerment Sessions: creative expression, yoga & drumming
- Workshops
- Activities & Fun Outings
- Movies
- Art Supplies
- Health Education
- Young Mom’s Group
- Survivor Leadership & Peer Mentors

**Duties include, but are not limited to:**

- Shadowing during youth visits
- Engaging with youth
- Building rapport with youth
- Working with youth to provide assistance with goals (housing, employment, education, etc.)
- Writing case notes
- Youth and resource research
- Communicating with community partners
- Updating boards with resources
- Assisting with creating flyers
- Assisting with events
- Packaging groceries and hygiene bags for the youth
- and much more..

You will work closely with your supervisor and get the opportunity to work collaboratively with them and other team members as well as perform projects and tasks independently.

If interested, please use the following link to submit an interest form and Crystal Ford, Mentor/Intern Match Specialist will get back to within 72 hours.

**Interest Link: <https://www.jotform.com/build/212836435815055>**

Additional questions? Please contact Crystal Ford, Mentor/Intern Match Specialist, via email at [cford@orangewoodfoundation.org](mailto:cford@orangewoodfoundation.org), via phone at (714)619-0225, via text at (714)420-1696.

Thank you for your interest!

**Learning Outcomes:**

The student will learn to deal with crisis.

The student will learn to be flexible

The student will learn problem-solving skills.

The student will learn critical thinking skills.

The student will learn active listening skills.

The student will learn to be reliable.

The student will learn clear and concise writing.

The student will learn organization skills.

The student will learn computer skills.

The student will learn interpersonal skills.

The student will learn to write and use case notes.

The student will learn conflict resolution skills.

The student will learn assessment skills.

The student will learn to identify dangerous/crisis situations.

The student will learn to intervene in dangerous/crisis situations.

The student will develop an awareness of gender/ethnic/and sexual orientation issues.

The student will develop sensitivity to gender/ethnic/and sexual orientation issues.

The student will learn about the communities the agency serves.

The student will learn community resources that are available.

The student will provide appropriate community resources for clients.

The student will learn to access appropriate client resources.

The student will gain knowledge of the population being served.

The student will gain knowledge of the issues being addressed.

The student will learn the importance of a professional appearance.

The student will develop a professional demeanor.

The student will learn to separate issues of self and client.

The student will learn to take initiative.

The student will learn to be self-motivated.

The student will learn when to ask for direction.

The student will learn how to take direction.

The student will learn to leave the job behind after work.

The student will learn to be prepared.

The student will learn realistic expectations.

The student will learn to assume responsibility for acquiring knowledge.

The student will develop a high tolerance for ambiguity.

The student will be able to identify his/her own professional work ethic.

The student will learn to increase verbalization with the specified client population.

The student will learn to increase verbalization with coworkers.

The student will learn to be assertive.

The student will learn to collaborate.

The student will learn agency policies and procedures.

The student will learn to use supervision wisely.

The student will learn to learn to work within the agency policies and procedures.

**Training:**

Intern Onboarding (Orientation, 11 Required Training Topics, General Overview of Agency)

In-depth Training for Program/Service Area they are interning in

Weekly 1:1 Supervision meetings w/ assigned supervisor

Overview of Assigned Tasks

Attend team meetings

Job shadowing

**Schedule:**

This position will be offered various days and times between the hours of 10:00am-8:00pm.

Based on our organizational needs, interns will be requested to work two 4 hours shifts or one 8 hour shift.