

SOCIAL ECOLOGY

2017-2018

FIELD STUDY SCHEDULE

Photo: UCI Communications

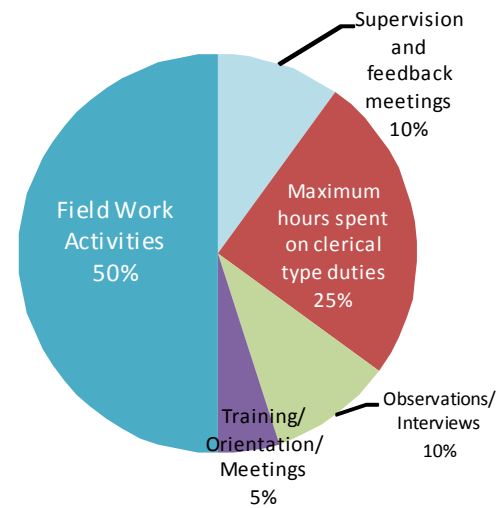
STEP	Summer 2017 10 Week/SSII	Fall 2017	Winter 2018	Spring 2018
Recruit Students	Dec-May	Jan-Jul	Apr-Oct	Aug –Jan
Confirm Placements with Students	May 12/June 2	Aug 11	Nov 10	Feb 16
Field Work Begins	Jun 26/Aug 2	Sept 25	Jan 3	Mar 28
Field Work Ends	Sept 1/Sept 8	Dec 8	Mar 16	June 8
Evaluations Due	Sept 1/Sept 8	Dec 8	Mar 16	June 8

Structuring student time

Students complete 50 – 200 hours of field work per placement period (25 hours per unit of academic credit)

Field work activities may include...

Tutoring	Analyzing data	Researching issues/cases
Mentoring	Updating resources	Attending/participating in meetings
Teaching	Evaluating programs	Shadowing /interviewing professionals
Presenting	Following up with clients	Coordinating programs and events and more...
Grant Writing	Conducting needs assessments	
Collecting Data	Drafting letters or reports	
Interviewing		



FLSA factors to consider when creating an internship program:

1. The training, even though it includes actual operation of the facilities of the employer, is similar to what would be given in a vocational school or academic educational instruction;
2. The training is for the benefit of the trainees;
3. The trainees do not displace regular employees, but work under their close observation;
4. The employer that provides the training derives no immediate advantage from the activities of the trainees, and on occasion the employer's operations may actually be impeded;
5. The trainees are not necessarily entitled to a job at the conclusion of the training period; and
6. The employer and the trainees understand that the trainees are not entitled to wages for the time spent in training.

United States. Dept of Labor. Employment and Training Administration. Advisory: Training and Employment Guidance Letter No. 12-09. GPO, January 29, 2010. 14 Apr. 2010 - <http://wdr.doleta.gov/directives/attach/TEGL/TEGL12-09acc.pdf> and Fact Sheet #71: Internship Programs Under The Fair Labor Standards Act <http://www.dol.gov/whd/regs/compliance/whdfs71.pdf>