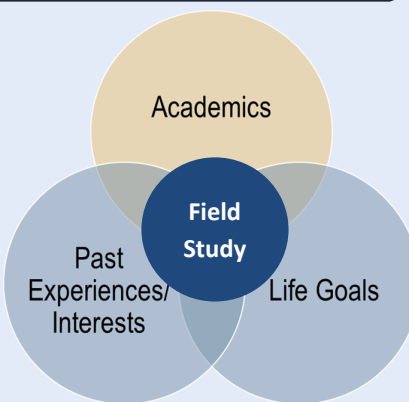


SOCIAL ECOLOGY

2016-2017

FIELD STUDY SCHEDULE

WHAT IS FIELD STUDY?



SE 195 PREREQUISITES

- Social Ecology 10 is required
- Social Ecology 13 and 194W are recommended
- Declared major in the School of Social Ecology in good academic standing (2.0 GPA) and junior standing (90+ units)
- Accepted a placement at listed Field Study Community Partner and submitted course enrollment form by the deadline.

UNITS

- 25 hours of field work=1 unit of academic credit
- Four (4) units of Social Ecology 195, Field Study are required to graduate
- During the academic year, field study may be taken for 2-8 units; summer for 4 or 8 units
- Field Study may be repeated for up to 24 units

PLACEMENTS & PLACEMENT SITES

- Students **MUST** choose an approved placement site from the Field Study Catalog. **Placements at sites not listed WILL NOT BE APPROVED!**
- Students **MAY NOT** change placements after the course enrollment deadline
- Students may begin field work on or after the 1st date of the placement period. Hours worked before the placement period **WILL NOT** be credited. Hours must be completed by the last day of instruction for the quarter.

ACADEMIC REQUIREMENTS

- **Attendance at regular class meetings with a faculty sponsor is required.** Faculty will arrange small group or individual meetings (per week or biweekly) to facilitate the integration of academic and field experiences. **Attendance to ALL CLASSES IS MANDATORY!**
- Students are **REQUIRED** to complete an **analytical, academic paper**. Papers should be 10 pages in length and incorporate at least two references to scientific journal articles, legal case studies, etc. for every 4 units.
- Social Ecology faculty may add to the requirements listed above or establish additional grading criteria.

GRADING

- Field study is graded on a Pass/No Pass basis, based on the supervisor's evaluation of the student's fieldwork, student participation in meetings with the faculty sponsor, and the quality of the student's paper.

HELPFUL RESOURCES

- **UCI Career Center**
<http://www.career.uci.edu/>
- **Field Study Catalog:**
<http://fieldstudy.uci.edu/pages/field-study-catalog>
- **Field Study Course Enrollment Form:**
<http://students.soceco.uci.edu/webforms/field-study-course-enrollment-intent-form>
- **School of Social Ecology Field Study Events and Updates:**
<http://fieldstudy.soceco.uci.edu/pages/workshops-and-events>



STEPS	Summer 2016 SSI/SSII	Fall 2016	Winter 2017	Spring 2017
Research and Apply to Sites	Dec-May	Jan-July	April-Oct	Aug-Jan
Submit Course Enrollment Form	May 6/May 27	Aug 12	Nov 4	Feb 10
Enroll for Field Study beginning	Mar 1	Aug 26	Nov 14	Feb 22
Field Placement Period	SSI Jun 20-Jul 25 SSII Aug 1-Sep 2	Sept 19-Dec 2	Jan 4-Mar 17	Mar 29-Jun 9
Field Work Evaluations Due	Jul 25/Sep 2	Dec 2	Mar 17	Jun 9

*Enrollment for fall quarter is not available during enrollment windows. Students enrolling in fall should plan their enrollments carefully.

DEADLINES

Students are responsible for meeting all deadlines
including ensuring supervisors submit field work evaluations by the deadline.

ADVANCED PLANNING IS THE KEY TO MAXIMIZING YOUR FIELD STUDY OPPORTUNITY

Suggested Timeline

RESEARCH

3 quarters in
advance

- **Self-Assessment & Goal Setting** – Field study is an opportunity. Spend some time considering what field study means to you and how field study can enhance your education and align with your goals.
- **Resume and Cover Letter** – Prepare or update your resume and cover letter. In your cover letter - identify yourself as a UCI Social Ecology Student, applying for field study opportunities. Include the *deadline date, placement period* and the *number of hours/week* you will be at the site and *WHY* you are interested in the particular placement.
- **Procedures** – Attend a Field Study Information Session.
- **Placement Opportunities** – Learn about the wide-variety of placements by checking out the [Field Study Catalog](#) on the Social Ecology Field Study website early and attending Meet and Greets.

APPLY

1-2 quarters in
advance

(more for law
enforcement or
academic year
opportunities)

- **Apply directly to at least 6-8 field community partners.** See the Field Study Catalog for specific application instructions for each agency. If there are no instructions send an introductory email (cover letter) and attach your resume. *Keep in mind background checks can take six weeks or more.*
- **Follow-up and follow through** on your applications.
- **Getting close to the deadline?** Check out the [Important Notes and Site updates](#) page on the Field Study website for openings.
- **Interview.** The [Career Center](#) has workshops and services to build your confidence!
- **Keep records** of your contacts so that you can follow-up as necessary.

SELECT

1-2 weeks prior
to deadline

- **Evaluate offers** in accordance with your goals and **accept a placement.**
- **Confirm the placement dates** with the supervisor at the site.
- **Talk with your supervisor to ensure sure you understand what you will be doing at the site.** You need this information for the course enrollment form.

CONFIRM

by the
deadline

- **Submit the course enrollment form.** Be sure to fill out the form accurately and completely. The form is on-line at: <http://fieldstudy.soceco.uci.edu/webforms/field-study-course-enrollment-intent-form>
- As a professional courtesy, **once you accept a placement, inform** the other community partners.
- **Confirm the placement dates (first and last day) and your weekly field work hours with your supervisor** after you have your tentative class schedule.

ENROLL

via WebReg or
Summer
Sessions

- **Enroll in SOCECO 195, Field Study.** Input the correct units under variable units. 1 unit = 25 field work hours. To satisfy requirements, students must complete a minimum of 4 units field work. This can be done in 1 or 2 academic quarters or 1 summer session.
- **NO authorization code required.**