

# Field Study Placement Catalog Information

## Law Enforcement

Site # **Community Service Programs, Inc.**

**684 G.R.I.P. Anaheim (Gang Reduction Intervention Part**

Best to contact by:  
Email

Placement  
1-2

A

1821 E. Dyer Road., Suite 200

Santa Ana CA 92705

www.cspinc.org

Ms. Kristen Gaborno

Program Director

kgaborno@cspinc.org

(949) 724-7034 FAX (714) 765-1549

Alternate Contact Zitlalic Domond, zdomond@cspinc.org

Quarters Hours  
1-2 10-20

☒ Weekdays

☒ Week nights

☐ Weekend days

☐ Weekend nights

### About the Organization:

The G.R.I.P. (Gang Reduction & Intervention Partnership) collaborative consists of the Anaheim Police Department, Community Service Programs, Inc., OC Probation Department, OC Sheriff's Department and school districts in Anaheim. G.R.I.P. assesses for risk and protective factors of behaviors that indicate an interest in/or involvement with gang activity and juvenile delinquency for each referred youth and their family. An Action Plan is created for every participant and information and referral assistance is provided. G.R.I.P. referrals are received through various Elementary and Junior High Schools in Anaheim. Youth and families are met with on a monthly basis until the youth's behavior, attendance, and/or grades improve. WORK LOCATION is the Anaheim Police Department.

### About the Field Study Placement

Students will have an opportunity to participate in Law Enforcement operations as it pertains to the G.R.I.P. program. The student will assist in case management, this can include, but is not limited to, working directly with families. Some clerical work is required. Supervision will be provided by the G.R.I.P. Case Managers and Project Coordinator. Students may be asked to assist in the facilitation and organization of the G.R.I.P. components such as: TRIP (Truancy Reduction and Intervention Program) classes, Angel's Baseball incentives, and/or a G.R.I.P. soccer camp. Students will have an opportunity to "shadow" the Case Managers, review files, and be trained on laws, rules and regulations pertaining to G.R.I.P. Students will attend Case Manager Meetings and have access to the G.R.I.P. Handbook. Students will participate in daily activities. Students will observe current social problems in the community and apply intervention strategies. Students can apply their own knowledge to working with "at-risk" youth.

### Requirements

Computer knowledgeable, interest with working with the community and "at risk" youth. Knowledge of gang culture is desired but not required. Bilingual English/Spanish required.

### How to apply for a placement

Email cover letter and resume. A background check is required, however it is at no cost to the student.

Site # **Irvine Police Department**  
**630**

Best to contact by:  
email

Placement  
2-3

A

1 Civic Center Plaza

Irvine CA 92623

www.irvinepd.org

Ms. Katie Brannen

Program Specialist

kbrannen@cityofirvine.org

949 724-7045 FAX 949 724-1683

Alternate Contact n/a

Quarters Hours

1 10

☒ Weekdays

☐ Week nights

☐ Weekend days

☐ Weekend nights

#### About the Organization:

The Irvine Police Department is a professional, values-based organization where community oriented policing is a way of life. Community policing is the foundation that the police department has built upon since it began in 1975. On May 24, 2003, the Irvine Police Department implemented geographic policing in an effort to develop greater ownership and a higher level of commitment between our officers and our community members.

#### About the Field Study Placement

Interns at the Irvine Police Department are assigned to responsibilities that match their skills and interests. These responsibilities are aimed at helping to meet the business needs of the Irvine Police Department. Duties may include creating and maintaining professional development materials; researching topics such as recruitment and retention; conducting data analysis; serving as an investigative assistant; general office assistance, and other duties as assigned.

#### Requirements

Basic research skills, computing skills such as MS Word and Excel; ability to write complex research reports. Good communication skills.

#### How to apply for a placement

Contact Katie Brannen to obtain an application. Submit completed application with cover letter, resume, copy of driver's license, and list of three references at least three weeks prior to the deadline. Background check required at no cost to student.

Site # **Los Angeles County Sheriff's Department**  
**660 Carson Station - Gang Diversion Team**  
21356 South Avalon Blvd.  
Carson CA 90745  
<http://carsonsheriff.com/>  
Dpty Fred Noya  
Gang Diversion Team Coordinator  
[fjnoya@lasd.org](mailto:fjnoya@lasd.org)  
310 847-4018 FAX 310 549-3017  
Alternate Contact Alissa Subsarn, 310-847-8385

Best to contact by:  
any

Placement  
2-4

A

Quarters	Hours
1-2	10-20

- ☒ Weekdays  
☐ Week nights  
☐ Weekend days  
☐ Weekend nights

#### About the Organization:

The Gang Diversion Team (GDT) is based out of Carson Sheriff's Station in Los Angeles County. The program was formed in 2006 with the goals of controlling the rising cases of juvenile delinquency and intervening the rising levels of gang activity. The program is a collaborative effort between law enforcement and positive community organizations that provide innovative intervention plans in order to reduce gang membership for juveniles. Each juvenile can be connected with a multitude of helpful programs such as drug rehabilitation, tutoring, mentoring, and life skills classes. The goal is to identify and deal with the root cause of each client's problem as well as come to a positive resolution.

#### About the Field Study Placement

Students will assist with a variety of responsibilities, including some or all of the following: (a) Data input and retrieval for statistical analysis. (b) Aiding with active information follow-up. (c) Conduct active case follow-up through phone and in person (d) Write detailed and concise case notes (e) participate in home and school visits (f) Exposure to daily law enforcement activities.

#### Requirements

Interns should have an interest in law enforcement, have excellent writing skills, great organizational skills, and must be reliable. Fluent Spanish speaking skills is a plus. Must pass a background check.

#### How to apply for a placement

Please email or call to schedule an interview. Application process involves a criminal background check that can take up to 3 months.

320 W. Newmark

Monterey Park CA 91754

<http://www.montereypark.ca.gov/393/Police>

Sgt. Paul Yniguez

[pyniguez@montereypark.ca.gov](mailto:pyniguez@montereypark.ca.gov)

626 307-1253 FAX

Alternate Contact

Quarters Hours  
1-2 10-20

☐ Weekdays

☐ Week nights

☐ Weekend days

☐ Weekend nights

#### About the Organization:

This organization is a municipal police department that provides a wide variety of services. The Department includes the following bureaus: community relations, detective, K-9 patrol, traffic, records and patrol. The Department deals with sensitive personal information and has a great responsibility to the public.

#### About the Field Study Placement

Students will be exposed to many of the divisions within the police department and will have different tasks assigned, depending upon the bureau. For example, students may assist in building a database of neighborhood watch groups for the community relations bureau or may take crime filings to the District Attorney's Office at court for the detective bureau. Students will receive an initial orientation and will become familiar with operating procedures within the police department as well as the city hall. Students will become familiar with the hierarchy of authority and will learn to work within the "Chain of Command".

#### Requirements

Good communication skills, familiarity with Microsoft Office, and the ability to work within the "Chain of Command".

#### How to apply for a placement

APPLY EARLY - at least 12 FULL WEEKS prior to deadline! Submit a cover email and resume as a .pdf. Background check required before an offer will be made.

Site # **Newport Beach Police Department**  
**676**

Best to contact by:  
Email

Placement  
2

A

870 Santa Barbara Drive

Newport Beach CA 92660

Quarters Hours  
1 8-30

☒ Weekdays

☐ Week nights

☐ Weekend days

☐ Weekend nights

Ms. Katie Eing  
Emergency Manager  
keing@nbpd.org  
949 644-3670 FAX  
Alternate Contact

#### About the Organization:

The Newport Beach Police Department is committed to providing the community with the highest quality police services possible to maintain the quality of life that is cherished by those who reside, work and visit.

#### About the Field Study Placement

The placement is in the Emergency Management Office of the Police Department. The Emergency Management Office is responsible for all emergency and disaster planning for the City of Newport Beach. Students will be updating and creating emergency plans for disasters and other events, maintaining and organizing the City's Emergency Operations Center, research and providing clerical support. Training on all projects and task will be provided.

Depending on the skills and interests of the students as well as needs with in the department, students may be assigned to other areas as well.

#### Requirements

We are looking for self-starters who can work independently and are familiar with Microsoft Office programs.

#### How to apply for a placement

Email a resume as a .pdf with the filename FSLnameFname.pdf.

18007 Sky Park Circle, Suite E-2

Irvine CA 92614

www.outcomelogic.com

Mr. Stephen Marlow

Vice President

stephen@outcomelogic.com

949 466-1231 FAX

Alternate Contact

Quarters	Hours
1	10

☒ Weekdays

☒ Week nights

☐ Weekend days

☐ Weekend nights

#### About the Organization:

Outcome Logic provides the world's most innovative suite of integrated risk and crisis management solutions to a broad spectrum of domestic and global enterprises in order to predict and realize the optimal outcome. Incorporated in February 2009 in California, Outcome fuses best practices from law enforcement and military intelligence doctrine with private sector business and software standards to deliver a cohesive risk and crisis management solution. Outcome draws upon the experience and capabilities of its management team and advisory board consisting of first-responder, military, security, business, and software professionals, backed by world-class academic research.

#### About the Field Study Placement

Field work consists of researching risk and mitigating factors contributing to personal and family safety, results of which can be compiled into publicly distributable documents. Students:

1. Perform various research tasks under the direction of a project manager in support of product development and/current initiatives.
2. Regularly provide progress reports, and deliver final products to management as required by the project plan.
3. Regularly attend working meetings during project lifecycle.

#### Requirements

Interest and knowledge in the areas of personal safety, disaster preparedness, or organizational resilience. Internet savvy to perform research. Strong writing, communication, organizational and editorial skills. Attention to detail.

#### How to apply for a placement

Email resume, cover letter and writing sample. Because students may handle sensitive information, field work is only available to US Citizens and Permanent Residents.

Site # **UCI Police Department**  
**683**

Best to contact by:  
email

Placement  
2

A

100 Public Services Building

Irvine

CA

92697-4900

[www.police.uci.edu](http://www.police.uci.edu)

Ms. Melanie

Marcaurel

Director of Administration

[melmarc@uci.edu](mailto:melmarc@uci.edu)

949 824-6909

FAX 949 824-0150

Alternate Contact n/a

Quarters Hours

1

10

☒ Weekdays

☐ Week nights

☐ Weekend days

☐ Weekend nights

#### About the Organization:

The UCI Police Department provides the UCI campus and community with basic law enforcement services as well as community-based policing methods geared towards preventative policing rather than response-based policing. Police officers conduct patrols 24 hours a day, 7 days a week throughout the UCI campus, as well as serving as security for athletics and special events. In addition, officers work with other campus departments such as housing, the UCI libraries, and the Ombudsman's office to provide better service to the students, faculty, and staff of the UCI campus.

#### About the Field Study Placement

Field Study students take on multifaceted responsibilities, including assisting police officers and administrative personnel with projects and daily tasks. These may include entering traffic citations into the department database or filing case documents for the records department. A field study student could be asked to take on the role of a crime prevention specialist by tallying and analyzing crime statistics or be asked to assist the Emergency Services unit with projects, outreach, and presentations. Furthermore, because the UCI Police Department is the campus' central repository for 'lost and found' items, they may assist with tagging and logging items into our database and may even have the opportunity to do a little investigative work by attempting to locate the owner.

Although these are only a few examples of the responsibilities a student intern will be assigned, there will be many additional opportunities to gain experience in other areas of the Police Department. Each assignment is designed to help the student gain a better understanding of a particular unit in our police department, while at the same time, offering a unique perspective of how a police department operates. Expect every day of the placement to be dynamic!

#### Requirements

Students must be able to write clearly & concisely; they must have good communication & interpersonal skills as well as good time-management skills & the ability to work under pressure. Basic competency in using Microsoft Word and Excel is also required.

#### How to apply for a placement

Apply on-line - go to [www.police.uci.edu](http://www.police.uci.edu) and click on "Join UCIPD", then locate the link for "Student Internships".

Site #	<b>United States Army ROTC Battalion</b>	Best to contact by:	Placement	A
<b>601</b>	<b>CSULB and UCI</b>	email	6	
University of California Irvine		Natural Sciences I, Rm 3124	Quarters	Hours
Irvine	CA	92697	1	10
ucirotc.com			<input type="checkbox"/> Weekdays	
Major Victor	Stephenson		<input type="checkbox"/> Week nights	
Army ROTC OIC for CSULB/UCI			<input type="checkbox"/> Weekend days	
vstephen@uci.edu			<input type="checkbox"/> Weekend nights	
949-874-4508		FAX 562 985-1997		
Alternate Contact Maj. Victor Stephenson, vstephen@uci.edu				

About the Organization:

Our organization is involved in marketing, recruiting, operational, logistical, administrative, and leadership training activities that enable student leaders to commission as officers in the United States Army upon their graduation from college. These students have a wide range of backgrounds from straight out of high school freshmen to prior service enlisted soldiers who have left the military and gone back to school. The "Cadre" for the ROTC program (recruiting officers, assistant professors of military science, and senior military instructors) mentor the student leaders and plan the operations and logistics for the unit and train student leaders on operations, logistics and leadership. The centerpiece of the Army ROTC Program is the leadership training. We teach leadership and evaluate leadership skills of participants. Students will be supervised by a Cadre member who will conduct training and oversee schedule and tasks.

About the Field Study Placement

Students will have the opportunity to focus on any of the main activities of the organization. Examples of duties include:

Marketing and Recruiting: Analyzing marketing and recruiting data for demographics, communication means and interactions; meeting and interviewing prospects; data collection and web-site updates; and/or expenditure tracking.

Operations and Logistics: Analyzing operational and/or logistical coordination requirements; conducting operational and logistical coordination; briefing operational and logistical coordination schemes and results; and/or assessing operational and logistics, formulating improvements and presenting results.

Leadership Training; Interviewing program participants to assess the effectiveness of leadership training; studying the effectives of the program; conducting research on demographics of participants and analyzing the interaction between these dynamics and the Leadership Development Program.

Requirements

Some understanding of or familiarization with the military is recommended but not required.

How to apply for a placement

Contact the Army ROTC Office or website to get an application and schedule an interview. No background check required.



615 N Bush Street  
Santa Ana CA 92702  
<http://postalinspectors.uspis.gov>

Mr. Kevin Lee  
US Postal Inspector  
[kllee@uspis.gov](mailto:kllee@uspis.gov)

714-571-4570 FAX 650-577-2514

Alternate Contact Jordan Lovelace; [jelovelace@uspis.gov](mailto:jelovelace@uspis.gov); 562-983-8309

Quarters Hours  
1-2 10

☒ Weekdays

☒ Week nights

☒ Weekend days

☒ Weekend nights

#### About the Organization:

As our country's oldest federal law enforcement agency, founded by Benjamin Franklin, the United States Postal Inspection Service has a long, proud, and successful history of fighting criminals who attack our nation's postal system and misuse it to defraud, endanger, or otherwise threaten the American public. As the primary law enforcement arm of the United States Postal Service, the U.S. Postal Inspection Service is a highly specialized, professional organization performing investigative and security functions essential to a stable and sound postal system. Congress empowered the Postal Service "to investigate postal offenses and civil matters relating to the Postal Service." Through its security and enforcement functions, the Postal Inspection Service provides assurance to American businesses for the safe exchange of funds and securities through the U.S. Mail; to postal customers of the "sanctity of the seal" in transmitting correspondence and messages; and to postal employees of a safe work environment.

#### About the Field Study Placement

Interns perform a variety of administrative and investigative support duties and observe other events. These may include research and analysis of data, liaison with local and federal law enforcement agencies, attending court hearings and judicial proceedings, preparing reports and/or attending interviews with victims, witnesses and suspects, observe crime scenes, participate in surveillance operations, be present at the execution of search and/or arrest warrants, and assisting with booking arrestees into local and federal detention facilities. The intern may also visit and/or attend meetings at the District Attorney's Office, the Attorney General's Office, and/or the United States Attorney's Office. Interns may also be assigned to special task forces as needed by the Agency. Interns have the opportunity to participate in trainings such as officer survival training, defensive tactics training, and firearms training as well as other specialized trainings. Interns will be afforded the opportunity to work with the teams in the Los Angeles Division and will be placed according to availability and student interest, including External Crimes; Identity Theft and Economic Crimes; Major Fraud; Prohibited Mailings and Illegal Narcotics; Dangerous Mailing Investigations; Violent Crimes; Revenue Investigations; and Security.

#### Requirements

##### Intern Eligibility:

Must be a U.S. Citizen and provide a photocopy of a valid birth certificate or passport. Minimum of 50 semester hours completed (or be listed as a junior). Minimum GPA of 2.5 on a 4.0 scale, or equivalent

#### How to apply for a placement

To apply, send an email to [KLLEE@uspis.gov](mailto:KLLEE@uspis.gov) requesting an application packet. A background check and drug screening are required; will be administered at no cost to the student.