

The UCI logo is centered on a white, multi-lobed starburst shape. The letters 'UCI' are in a large, bold, dark blue font. Below them, the tagline 'Bright Past. Brilliant Future.' is written in a smaller, bold, dark blue font. The background is a solid blue color with a subtle pattern of overlapping, semi-transparent white shapes that form a larger, faint version of the starburst.

UCI

**Bright Past.
Brilliant Future.**

**Field Study in a Remote Setting
Spring 2021**
Information Session

Attendance Form

Link in chat!

Field Study Information

Session Agenda

- Spring 2021 Modifications, Timeline & Procedures
- Fieldwork & Field Study in a Remote Setting
- How to Prepare to Apply for Remote Placements
- Fall & Summer 2021 Information
- UCDC & UC Sacramento

Spring Field Study Overview

- Fieldwork and Field Study instruction will be **REMOTE!**
- Students will only be able to enroll in 4 units for SE195 or SE195W (exceptions apply for RA/LA positions)
- No site placement is required to request enrollment
- You will be required to secure a placement before the beginning of the quarter in order to keep your seat in the class
- Students will be required to complete approximately 50 hours of Fieldwork, about 5 hours a week

Spring 2021 Timeline

- **February 5th at 5pm:** Submit Spring 2021 Request for Enrollment
 - Prepare your resume + cover letters
 - Submit grad app if you are graduating in Spring 2021
- **After February 12th:** Wait for an authorization email from our office
 - If authorized, enroll during your assigned enrollment window.
- **Week of February 15th:** If authorized, look out for a list of available remote placements
- Apply to 6-8 remote site placements, research labs, and/or learning assistantships
- **March 12th:** Submit a Fieldwork Placement Confirmation

Field Study Enrollment Prerequisites

- SocEcol 10 or an equivalent course
- Junior or Senior Standing (90+ Units Completed)
- Declared major in the School of Social Ecology or Environmental Science and Policy Major
- 2.0 or above GPA

Note: For Spring 2021 field study, the following graduation candidates will be considered for **priority enrollment**:

- Spring 2021

****Graduation Application must be on file before the February 5th at 5 pm deadline****

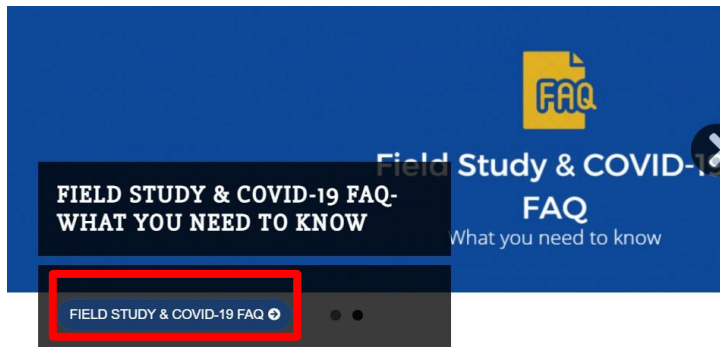
How to submit a Graduation Application

- Visit [UCI University Registrar](#) → Student Access → Applications → Graduation → Submit Application
- Note that deadline to submit application is dependent upon your school's academic advising office. See your school's undergraduate advising website for details.

The screenshot shows the UCI University Registrar website interface. The top navigation bar includes links for UCI Home, Schedule of Classes, General Catalogue, WebAdmin, and Student Access. The Student Access link is highlighted with a red box and the number 1. Below this, there are links for COVID-19 Frequently Asked Questions, COVID-19 Fall 2020 Pass/Not Pass FAQ's, and COVID-19 Spring and Summer 2020 Pass/Not Pass FAQ's. A left sidebar contains a list of services: Study List, Unofficial Transcript, Transfer Courses, DegreeWorks, GPA Calculator, Student Profile, Contact Information, and Applications. The Applications link is highlighted with a red box and the number 2. The top navigation bar also includes a search box and a link for Graduation, which is highlighted with a red box and the number 3. At the bottom of the page, there is a link for Submit Application, which is highlighted with a red box and the number 4.

Planning for Spring Quarter 2021 Field Study

- Submit your [Spring 2021 Field Study Request for Enrollment Form](https://fieldstudy.soceco.uci.edu/) on the field study website: <https://fieldstudy.soceco.uci.edu/>
- Due **Friday, February 5th, 2021 at 5 pm**
- ****This form does not guarantee enrollment****



SPRING FIELD STUDY 2021

What will be the process for Spring Field Study?

-To request authorization to enroll in Spring 2021 Field Study, please submit the Spring Field Study Request to Enroll form no later than **Friday, February 5th at 5pm.**

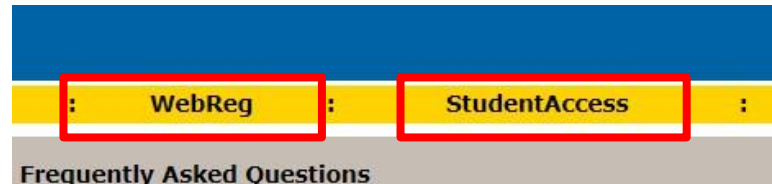
Enrollment in Field Study

- After submitting the Request for Enrollment, wait for an update from our office after **February 12th**
- If authorized, enroll during your assigned enrollment window
 - View enrollment window beginning Monday of Week 7

	Fall 2020	Winter 2021	Spring 2021
Schedule of Classes available	May 2	Nov 7	Feb 6
View date and time of enrollment window (continuing students)	May 11	Nov 16	Feb 15
Enrollment by window (7 a.m. start date–7 p.m. end date)			
continuing	May 18–Jun 3	Nov 23–Dec 9	Feb 22–Mar 10
new graduate	TBA	Nov 23–Dec 9	Feb 22–Mar 10
new transfer †	TBA	Nov 23–Dec 9	Feb 22–Mar 10
new freshmen ‡	TBA	Nov 23–Dec 9	Feb 22–Mar 10

Where to Find your Individual Enrollment Window

- From the [UCI University Registrar](#) site, use **WebReg** or **Student Access** to view your enrollment window



- WebReg → Access WebReg → Enrollment Window
 - Student Access → Student Profile → Enrollment
- You can view your enrollment window beginning Monday of the 7th week of instruction

SocEcol 195 vs SocEcol 195W

SocEcol 195

195 = Field Study

- Must be taken P/NP
- 2,500-5,000 word page paper
- Required fieldwork hours = 50 (~)

SocEcol 195W

195W = Field Study + Upper Division Writing

- Taken for a letter Grade
- Intensive writing, peer reviews
4,000-10,000 words of intensive writing
- Required fieldwork hours = 50 (~)

Pros: Completes 2 requirements in one course

Cons: You only will receive 4 units for two requirements

There are other Upper Division Writing course options, any course over 100 with a “W” will satisfy the requirement

Enrollment Requirements for Research or Learning Assistantships

- You MUST enroll in the correct number of SE 195 or SE 195W units in addition to the SE 198 (for RAs) or UNI STU 198 (for LAs) units as specified below.
- Each of the enrollment specifications outlined below will fulfill your Field Study requirement
- You will need to request an authorization code from your faculty RA or LA supervisor (NOT your Field Study course instructor) to enroll in SE 198 or UNI STU 198. Please reach out to them directly when your registration window opens.
- More information about LAs: <https://dtei.uci.edu/certified-learning-assistants-program-clap/>
 - **Enrollment Requirements for Research/Learning Assistants for Field Study:**
 - RAs in SE 195 must enroll in exactly: 2 units (SE 195) + 2 units (SE 198) = 4 total units
 - LAs in SE 195 must enroll in exactly: 2 units (SE 195) + 2 units (UNI STU 198) + 2 units (UNI STU 176) = 6 total units
 - RAs in SE 195W must enroll in exactly: 4 units (SE 195W) + 2 units (SE 198) = 6 total units
 - LAs in SE 195W must enroll in exactly: 4 units (SE 195W) + 2 units (UNI STU 198) + 2 units (UNI STU 176) = 8 total units

Fieldwork Procedures: Important Dates and Details

- **The week of February 15th:** Students will receive a catalog of available community site placements, faculty research opportunities, and learning assistantships
- **Friday, March 12th:** Deadline to submit a Fieldwork Placement Confirmation Form through a link provided (not available yet)
- **June 4th:** Deadline to complete 50 hours of remote fieldwork, at an approved remote site placement, with either a community partner, UCI learning assistantship, *or* with faculty in a UCI research lab/project

Fieldwork Procedures: Confirming a Placement

- Once you receive list of available placements:
 - Review the listings and select and apply to 6-8 placement options
 - You will likely need to submit a resume and cover letter (prepare these in advance)
 - Follow up in a timely manner
- Submit a Fieldwork Placement Submission by **March 12th**
- If you don't submit a placement before March 12th, an alternative option is available, but students must apply and confirm them as their site before March 12th

Fieldwork: Policies

- Students will be required to complete **50 REMOTE fieldwork hours** at an approved remote site placement with a community partner, with a faculty in a UCI research lab/project, or as a UCI learning assistant
 - No in-person fieldwork will be approved
- You must complete the fieldwork and field study class synchronously
 - **No retroactive credit will be given for hours completed in a previous quarter**
- Want to use your current employer?
 - They must become an approved site!

To **recommend a new REMOTE placement site** (not previously approved for field study), the site would need to complete a [Site Placement Application](#) and schedule a meeting with a member of our team. The service hours must meet the below criteria.

- Complete the Site Placement Application prior to March 12th
- Sign a Site Placement Agreement (provided after we receive their application)
- Must be able and willing to provide **remote hours ONLY** for Spring term!
- 5 hours per week minimum
- The supervisor must be responsive to our office and must complete and submit an end-of-term evaluation to confirm you completed a minimum of 50 hours for the entire quarter.
- The supervisor must be willing to provide supervision remotely, via remote check-ins, at least once a week.

When Should I Apply to Sites?

- Students are not going to be required to confirm placement in order to request authorization to enroll in SocEcol 195 or SocEcol 195W
 - Thus you do not have to apply to sites at this time
- You can choose to apply to sites outside of our catalog while waiting for authorization for enrollment in a field study course
 - But, no guarantee that your enrollment request will be approved
 - No guarantee that the outside placement will be approved
- If you are on the waitlist, wait to apply to sites until we authorize you for enrollment

Fieldwork Options : Community Site Placements

- Community Placements
 - From the list of available placements our office provides
 - From our list of approved placements in our general catalog, not listed on the Spring listings
 - New sites: students may recommend a site to become approved
- Students must submit a Fieldwork Placement Confirmation by **March 12!**

What Should I Do Now?

- Work on your **resume and cover letter**
 - [RESUME AND COVER LETTER](#) SAMPLES
 - *Tip:* Use [VMOCK](#) - virtual resume assistant that gives you feedback within seconds
- Prepare for an **interview**
 - *Tip:* Use [Big Interview](#) - online system that combines training and practice to help you improve your interview technique and build your confidence
- Check out the [UCI Division of Career Pathways website](#) for resume and cover letter samples, advising, career readiness virtual workshops, and more!

Field Study Options: Are they Still Available?

- Advanced Field Study - At capacity for this 2020-2021 Academic Year. Application for next academic year available Spring 2021.
- Public Health Practicum 195W- AVAILABLE
- UCDC - AVAILABLE
- UC Sacramento - Check with program staff
- Global Service Scholars - At capacity for 2021 check with program staff for 2022 trip.

Fieldwork Options : Research Labs/Projects

Research Labs/Projects

- Most research labs at UCI will be approved
- How can I apply?
 - Search for one on your own or apply to those from the list we will provide during the week of February 15th
 - Supervisor Requirements:
 - *Supervisor/lead must approve of the hours to be used for field study*
 - Supervisor must submit hours completed via End of Term Evaluation
 - Must meet 50 hour work requirement (5 hours/week)
 - Student must submit a Fieldwork confirmation form by **March 12th!**

Fieldwork Options: Histories of Pandemics Archive Project

Fieldwork opportunity made available by the School of Social Ecology, lead by the Assistant Dean Susan Coutin, in collaboration with Richard Matthew, Director of the Blum Center and the UCI Libraries.

Students will be contributing to an archive capturing testimonials of individuals affected by COVID-19.

- Must apply to be accepted
- Submit Resume and Cover Letter
- *Reminder* After interview, only confirm them as your site if you are accepted into their program

Field Study Options: Public Health Practicum

- Public Health- 4 Units of Public Health 195W will still satisfy the Field Study Requirement
 - Upon completion of the course, submit a [DegreeWork Update Form](#). Visit our Website for more details.



Request for Prerequisite Clearance (CPEP)

Submit to request clearance to enroll in a course you've met prerequisites for.

Processing time: 2-3 business days

DegreeWorks Update Form

Description of each form can be found here.

Field Study Options: Global Service Scholars

- Global Service Scholars need to enroll in the following to receive field study credit:
 - 4 units - PSCI 192B - The Science and Practice of Compassion (Winter 2021)
 - 4 units - SocEcol 189 Global Service Scholars Seminar (Spring 2021)

In addition students must complete:

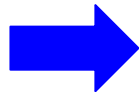
- Summer international trip/local internship - need verification from either your service site or program leader that the hours of service were completed

Summer/Fall 2021 Field Study

- A final decision has not been made for Summer/Fall 2021 Field Study
- Check out the Field Study website for updates:
<https://fieldstudy.soceco.uci.edu/>
- Submit the [Fall 2021 Field Study Interest Form](#) to be emailed once information and/or forms are available for Spring Quarter:



Field Study & COVID-19
FAQ
What you need to know



SUMMER/FALL FIELD STUDY 2021

A final decision on the status of Field Study for Summer/Fall 2021 has not been made, please check back later for updates.

To receive an email update when more information becomes available for Fall 2021 Field Study, please fill out the [Fall 2021 Field Study Interest Form](#)

FAQ

- **What is the probability that a third year will get a spot in field study?**
 - You can still submit a Request for Enrollment Form, but there is a higher chance you will be added to a waiting list. The sooner you submit a form, the higher up you will be on the waiting list
 - Priority enrollment for students graduating Spring 2021
 - Make sure your graduation app is on file before February 5th!
 - Might consider next priority in order of enrollment requests received & to those who have already secured a site placement
- **Does the process change if I am an international student?**
 - The process is the same for international students. However, if you confirm a placement with an organization OUTSIDE of campus you will have to submit a [CPT](#) (visit the international center website for full details or deadlines).

More questions?



Field Study & COVID-19

FAQ

What you need to know

Have a quick Field Study question?

We are now available on

**FIELD STUDY
ZOTCHAT**



Tuesdays from 2pm to 4pm

&

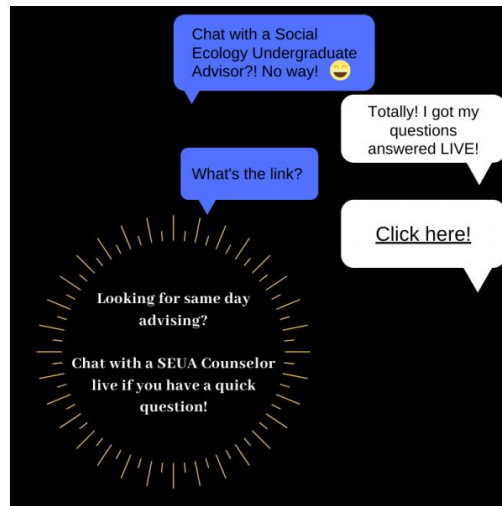
Wednesdays from 1pm to 3pm

Do you have Academic Advising Questions?

Get your quick,
general questions
answered!

Zot Chat

We will be offering ZotChat, a live chat session with a Social Ecology Undergraduate Advisor.
Our current hours are: Monday through Friday from 9-11:40 and 1-3:40 (except for Wednesday mornings).
Field Study is available Wednesdays 1 - 4. Wait times may vary. [Chat With Us!](#)



Field Study Options: UCDC

- [UCDC](#): The successful completion of UCDC approved courses, in conjunction with their required internship hours, will satisfy the field study requirement

Students must enroll in 12 units minimum.

- UCDC 170 – WASH DC INTERNSHIP- P/NP only – 4 units
- UCDC 180 – Must choose from an approved list of courses - 4 units
 - General Research
 - The U.S. Supreme Court
 - Students interested in UCDC titles not list here may submit a course waiver petition upon completion of UCDC that will be reviewed in accordance with the [Field Study Minimum Standards](#)
 - Note: Washington Focus may not be used to fulfill field study requirements
- UCDC 190 – General Elective – 4 units OR an additional 4 units of UCDC 170

1 Course from SocEcol 195, 195A, 195B			UCDC 170	WASH DC INTERNSHIP	IP	(8)	2018 Fall
			UCDC 180	THE SUPREME COURT	IP	(4)	2018 Fall
Exception By:	VIKANDER, ASHLEY B.	On:	09/12/2018	Also Allow : UCDC 170 1of 2 courses pre-approved for 4u SE195			
Exception By:	VIKANDER, ASHLEY B.	On:	09/12/2018	Also Allow : UCDC 180 Supreme Court -2/2 crses for 195			
Exception By:	VIKANDER, ASHLEY B.	On:	09/12/2018	Remove Course / Change the Limit : Student completing 2 UCDC F18 courses for 4u SE195			

Field Study Options: UC Sacramento

UC Center Sacramento is the University of California's teaching, research and public-service site located one block from the State Capitol Building. Operated by UC Davis, UCCS offers distinctive academic programs in public policy and journalism to students from throughout the university's 10-campus system. These two programs provide students with an opportunity to study through seminars and internships in and around the state Capitol.

[UCCS Website](#)

COURSES:

- Enroll in courses offered by UC Davis.
 - The following courses have been successfully petitioned as fulfilling 4 units of SocEcol 195, Field Study
 - POL 192A Internship in Public Affairs, 193 Research in Practical Politics and 108 Policy Making in the Public Sector = 4 units of SocEcol 195 Field Study
 - PolSci 192A/B Internship in Public Affairs = 4 units of SocEcol 195 Field Study
 - PolSci 192A Internship in Public Affairs and 107 Environmental Politics and Administration = 4 units of SocEcol 195 Field Study
 - PolSci 192A Internship in Public Affairs and 195 Special Studies in American Politics = 4 units of SocEcol 195 Field Study
 - The following courses have been successfully petitioned as fulfilling 8 units of SocEcol 195, Field Study
 - Pol 192A Internship in Public Affairs AND Pol Sci 195 The California Policy Seminar
- Students DO NOT enroll at UCI during the quarter they are in Sacramento.
- [Submit course waiver petition](#)

**Thank you for attending this Field
Study Information Session!**